SALARY, LOST TIME AND EXPENSE VOUCHER

UNITED STEELWORKERS

AFL-CIO-CLC

CHECK # _____

CHECK DATE _____

LOCAL UNION NO. 12-237

DATE _____

NAME (print) _____

SOC. SEC. NO. XXX-XX-XXXX

ADDRESS _____

DEPT. _____

CLOCK NO.: _____

Date	Hours Lost	Rate Per Hr.	Reason for Lost Time	Gross Wages	Taxable Expenses	Cash Book Column
TOTAL HOURS				TOTAL GROSS		

Gross Wages (1.3% x Gross = Dues W\H) _____

Taxable Expense
(Do Not W/H Dues from this fig.) _____

Total Including Wages
(Withold all Taxes from this total) _____

Financial
Cash Book
Column

Less:

11	Social Security Tax	_____
11A	Medicare Tax	_____
12	Federal Income Tax	_____
13	State Income Tax	_____
14	Other Deduction -	_____
15	Other Deduction -	_____
15A	1.3% x Gross = Dues Witheld	_____
	$.02 x Total Hours	_____

Net Wages (After Taxes and Dues Withheld) _____

Expenses (Non Taxable) Plus _____

Total Amount Paid - (Amount of CHQ Col 10) _____

(Non-Taxable) EXPENSE VOUCHER (MUST BE ITEMIZED)

Date	From To	Travel	Meals	Hotel	Misc. Expenses
	TOTALS:				

MEETING DATE APPROVED: _____

TOTAL EXPENSES $ _____

SIGNATURE _____

Form 7894

PERIOD COVERED: _____