

FILE A CLAIM WITH CONFIDENCE



Your disability and leave

management programs are

managed by The Hartford, a

leader in disability and leave

services. It's a user-friendly

benefit that helps provide

essential support services

while you're away from your

workplace.

Xylem Inc.

Policy #681007

TO FILE A CLAIM OR REQUEST A LEAVE:



1-800-549-6514

8:00 AM – 9:00 pm ET, Monday – Friday

Policy #681007

WWW.THEHARTFORDATWORK.COM

If you're absent from work, we can advise you on when to file your claim or request a leave. If your absence is scheduled, such as an upcoming hospital stay, call us 30 days prior to your last day of work. If unscheduled, please call us as soon as possible.

THE HARTFORD MAKES IT EASY TO FILE A CLAIM OR REQUEST A LEAVE. JUST FOLLOW THESE STEPS.

STEP 1

Know when it's time to file a claim or request to leave. If you're absent from work, we can advise you on when to file your claim or request a leave. If your absence is scheduled, such as an upcoming hospital stay, call us 30 days prior to your last day of work. If unscheduled, please call us as soon as possible.

STEP 2

Have this information ready

- Name, address, and other key identification information.
- Name of your department and last day of active full-time work.
- The nature of your claim or leave request.
- Your treating physician's name, address, and phone and fax numbers.