



**Local 1-689**

## **Guidelines for Refund of USW Local 1-689 Union Dues Deducted Unnecessarily**

### **Some situations that ARE NOT SUBJECT to dues deductions:**

- Sick Pay-3<sup>rd</sup> Party/Self-Insured-Less Than 100%
- Worker's Compensation Benefits
- Unemployment Compensation
- Severance Allowance
- Pension Payments
- Supplemental Unemployment Benefits
- Employer Contribution to 401
- Deceased Employee's Final Pay

To determine eligibility for union dues refund, the Financial Secretary/Treasurer requires:

- Requests for refund of dues must be submitted within 1 year of start date of illness.
- Requestor of refund must submit **one** of the following:
  - Earnings statement from payroll with employee name, specific dates of illness, and non-occupational illness code. Please include a contact number and address with the copy of earnings statement.
  - Paystubs from employee with name, specific dates of illness, non-occupational code, and an email or letter from benefits that confirm the dates of illness. Please include a contact number and address with the copy of stubs.

If you have any questions please contact the USW Local 1-689 Financial Secretary or Treasurer at 740-289-2405.