

INSTRUCTIONS TO ACCESS AND SUBMIT HRA CLAIM FORM ON HIGHMARK WEBSITE WWW.HIGHMARKBCBS.COM

TO ACCESS PAPER CLAIM FORM:

Log into the site. www.highmarkbcbs.com

Click Claims and spending tab on top

Click Access spending account

Top of page, click resources tab

Select forms

Bottom of page, select HRA claim form

TO SUBMIT FOR REIMBURSEMENT ONLINE:

Log into the site. www.highmarkbcbs.com

Click Claims and spending tab on top

Click Access spending account

Select claims tab, then claims activity

Then select add expense, top right

Any necessary receipts must be attached (uploaded to the site)

QUESTIONS

Contact Highmark at 1-866-267-2380.